

MINUTES TOWN OF MILESTONE

**Regular Council Meeting
Wednesday Dec 9, 2025**

Municipal Council Chambers – 105 Main St Milestone

Present The Mayor, Jeff Brown, called the meeting to order with the following councilors present:

- Mike Gallais
- Shannon Garratt
- Rena Ohrt
- Mike Sjodin
- Greg Treleaven
- Jamey Wolfe
- Admin Staff, S Schury, S Modderman

Absent None

Agenda 215-25 **Gallais-Garratt:** That council adopt the Agenda as received and presented.
CARRIED

Conflicts No Conflicts identified.

Minutes 216-25 **Treleaven-Garratt:** That the minutes of the last regular council meeting held on the 11th day of November 2025 be approved as distributed and presented and that the mayor acknowledges by signing the relevant minutes in the register.
CARRIED

Business Arising Discussed briefly the Landfill Decommission project. Essentially complete, awaiting final engineering report and invoices.

Discussed the gift cards for staff and Firefighters. From this discussion the following was resolved:

217-25 **Wolfe-Treleaven:** That the administrator purchase Gift Cards for the staff and Volunteer Fire Fighters in the amount of \$50.
CARRIED

Unfinished Business Discussed the Fire Department budget items as per conversation between the Administrator and the Fire Chief. The Fire Chief plans to meet with council at a future meeting to discuss these items.

Mayor Brown updated council on the search for a new Chief Administrative Officer.

List of Accounts 218-25 **Sjodin-Wolfe:** That the accounts as listed on Schedule “A” from check #8155 to #8199 and EFT payments 216 – 220 in the amount of \$156,871.80 as annexed hereto and forming part of these minutes be approved for payment.
CARRIED

Stat’t. Rec./Pay’t. 219-25 **Gallais-Treleaven:** That the statement showing all cash receipts and disbursements for the month of November 2024 and the following financial report be accepted as presented.

<u>Financial Report at Nov. 30/25</u>	2025	2024	2023	2022	2021
Bank Balances at Nov 30 th	\$243,216	\$146,077	(\$59,657)	(-3641)	\$296,732
Public Reserve	\$86,000	\$86,000	\$86,000	\$86,000	\$86,000
Reserve Accounts	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000
Capital Expenses	\$386,325 **	\$106,989	\$8,000	\$82,071	\$329,471
BANK LOANS	\$1,736,335	\$1,818,424	\$1,897,032	\$1,972,709	\$2,045,367
Current Municipal Tax Coll.	87%	87%	86%	86%	89%

** est of Landfill exp, final billing not received

CARRIED

Water Analysis 220-25 **Garratt-Ohrt:** That the weekly water analysis as list in the accounts to be approved for payment and be hereby acknowledged as received and presented, noting all report undetectable background colonies of coliforms present.
CARRIED

Year End Accounts 221-25 **Wolfe-Ohrt:** That the mayor and administrator be authorized to pay all normal year end accounts as they become due.
CARRIED

Bank Recs 222-25 **Ohrt-Gallais:** That the Bank Recs for October and November be circulated for review and acknowledged as received and presented by Administration.
CARRIED

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- Payroll Journals 223-25 **Wolfe-Garratt:** That the Payroll Journals for November be circulated for review and acknowledged as received and presented by Administration.
CARRIED
- Council Indemnity 224-25 **Ohrt-Garratt:** That the Council Indemnity sheets for 2025 for regular council meetings and for all additional meetings be acknowledged as received and approved for payment for the next pay period.
CARRIED
- Auditor Engagement 225-25 **Sjodin-Treleaven:** That the Administrator sign the letter of Engagement appointing Dudley & Company for the purposes\ conducting the annual audit for the Town of Milestone.
CARRIED
- PBI Inspectors 226-25 **Gallais-Ohrt:** That the following have been appointed as Licensed Building Officials by the Council of the Town of Milestone under the Authority of Subsections 16(2) and 16(3) of the Construction Codes Act:
Professional Building Inspections Inc.
Chantel Terry R-Class 1 & Nathan Brodner, R Class 1
CARRIED
- PBI Inspectors 227-25 **Gallais-Ohrt:** That the following have been appointed as Licensed Building Officials by the Council of the Town of Milestone under the Authority of Subsections 16(2) and 16(3) of the Construction Codes Act:
Professional Building Inspections Inc.
Bobby Baker, R Class 3 Virginia Shepley, Class 3
Joshua Nitz, R Class 3 Cristin Korchinski, Class 2
David Kindred Class 1 John Dulle Class 1
Charles Fiss Class 1 Chantel Terry Class 1
Nathan Brodner, R Class 1
CARRIED

The Mayor provided council with a brief summary of his conversation with the Public Works Foreman and subsequent salary review. From this discussion the following was resolved:

- PW Staff Reviews 228-25 **Wolfe-Ohrt:** That the Town approve the following wage increase;
That Ron Stettner be given a \$4.00/hour increase over and above his 2026 proposed salary increase effective Nov 1, 2025;
CARRIED
- MRS Declaration 229-25 **Gallais-Wolfe:** That the Town of Milestone confirm our Declaration of Eligibility for Municipal Revenue Sharing Grant as per the information presented by the Administrator.
CARRIED
- CPR Dam Road 230-25 **Treleaven-Gallais:** That the Town of Milestone pay to gravel that portion of road from the CPR Dam site north to Grid 710 in spring of 2026.
CARRIED
- Education Expenses 231-25 **Gallais-Treleaven:** That the Town of Milestone agree to share the Assistant Administrators educational expense to obtain her local Govt Administration certificate pending successful completion and the Rm of Caledonia No 99 approving 50% of the costs.
CARRIED

Admin provided a brief update on the Recycles program and the alternative to this program currently being offered by Loraas Disposal. Admin advised Loraas reps will attend a future meeting to discuss further.

Admin advised council of an inquiry from the Provincial Ombudsman following an inquiry from S Elliot regarding his concerns with drainage on the 300 block of Carrington.

Admin presented council with the renewal for Loan 5 for the lagoon expansion. From this discussion the following was resolved:

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232-25 **Sjodin-Gallais:** That council renew Loan 5 at the prosed 5-year rate as presented by the administrator.

CARRIED

Council reviewed the Active Living report as submitted by Michelle Henry as received and presented in DropBox. No further action required.

P/W
List

233-25 **Ohrt-Gallais:** That council acknowledge receipt of the December Public Works list as prepared Public Works Foreman R. Stettner and received and presented noting that the no additions to the list.

CARRIED

Other
Discussion

Discussed Christmas Hours, as per previous years, hours will follow Govt of Saskatchewan Statutory holidays.

234-25 **Ohrt-Sjodin:** That in addition to the recognized Govt of Sask Statutory holidays, the Town of Milestone Office will be closed.

CARRIED

Discussed the Christmas light competition as posted on Facebook. Winners to be announced December 23, 2025.

Corres-
pondence

The miscellaneous correspondence listed on the agenda was presented to council for their review and the same was filed for reference. A number of periodicals, newsletters, etc. were placed on the council table for council perusal

Adjourn

235-25 **Ohrt-Wolfe:** That we do now adjourn. CARRIED

Mayor

Administrator

Meeting Commenced at 7:30PM

Adjourned at 8:30 PM

NOTE: The next regular council meeting is scheduled for Tuesday, January 13th 2026.