

MINUTES TOWN OF MILESTONE

Regular Council Meeting
Wednesday August 12, 2025

Municipal Council Chambers – 105 Main St Milestone

Present		The Mayor, Jeff Brown called the meeting to order with the following councilors present: Shannon Garratt Rena Ohrt Mike Sjodin Jamey Wolfe Greg Treleaven Staff – Stephen Schury
Absent		Mike Gallais
Agenda	129-25	<u>Ohrt-Gallais:</u> That council adopt the agenda as received and presented. CARRIED
Conflicts		No Conflicts identified.
Minutes	130-25	<u>Sjodin-Ohrt:</u> That the minutes of the last regular council meeting held on the 8 th day of July 2025 and the minutes, be approved as distributed and presented. CARRIED
Business Arising		Admin updated council on the Landfill closure to date.
Unfinished Business		Discussed the Elks Hall Operational Draft agreement. Not finalized at this time Reviewed a draft of the new Logo. Pinchin Air Quality Assessment not scheduled to date. Discussed te Snow Blower, may need to look at pricing a new blower.
List of Accounts	131-25	<u>Sjodin-Treleaven:</u> That the accounts as listed on Schedule “A” from check #8057 - #8087 and Electronic Payments #5 - #6 and 189 -198 in the amount of \$168,986.05 noting that payments #8075 & #8076 are duplicates and will be voided and that payments are annexed hereto and forming part of these minutes be approved for payment. CARRIED
Stat’t. Rec./Pay’t.	132-25	<u>Treleaven-Garratt:</u> That the statement showing all cash receipts and disbursements for the month of July 2025 be accepted as presented. CARRIED
Water Analysis	133-25	<u>Ohrt-Wolfe:</u> That the weekly water chemical analysis as listed in the accounts be hereby acknowledged as received noting all report no organisms detectable as received and presented. CARRIED
Payroll Journals	134-25	<u>Ohrt-Garratt:</u> That council acknowledge receipt of the June payroll journals as presented and circulated for review. CARRIED Admin and Mayor Brown and Councillor Wolfe updated council on the interviews conducted for the vacant Assistant Administrator Position. From this discussion the following was resolved: 135-20 <u>Treleaven-Garratt:</u> That Sarah Moderman be offered the position of Assistant Administrator as per the terms and conditions of the Offer Letter dated July 29,2025. CARRIED
WSA ATC	136-25	<u>Sjodin-Ohrt:</u> That council acknowledge receipt of the Water Security Agency Approval to Construct and Surface Water Works (file E3/5889) dated August 114, 2025 as received and presented and that a copy be forwarded to the Public Works foreman. CARRIED
WSA Lagoon	137-25	<u>Treleaven-Garratt:</u> That council acknowledge receipt of the Water Security Agency Lagoon Compliance Inspections report 00002367-07-00 dated Aug 7, 2025 as received and presented and that a copy be forwarded to the Public Works foreman. CARRIED

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- P/W List 139-25 **Treleaven -Ohrt:** That council acknowledge receipt of the August Public Works list as prepared by Public Works Foreman noting the following additions to the list:
- Review some of the back lanes around town to repair some of the areas that have been damaged.
- CARRIED
- Staff Vacation 140-25 **Ohrt-Garratt:** That council approve the following vacation requests for the following dates:
- Leah Ward July 2-4, 8-11 & 30 & 31, 2025
 - Ron Stettner July 15-17, 23-25, 2025
 - Luke Letang Aug 5 – 8, 2025
- CARRIED
- OH&S Report 141-25 **Ohrt-Wolfe:** That council acknowledge receipt of the Occupational Health and Safety Notice of Contravention 1-00039624 dated July 22, 2025 and subsequent progress report as completed by the Administrator and the Public Works Foreman dated July 31, 2025 as received and presented in DropBox for council review.
- CARRIED
- Pool Minutes 142-25 **Treleaven-Ohrt:** That the minutes of the Aug 6, 2025 Pool Board Minutes be accepted as received and presented.
- CARRIED
- SAMA Cert Compliance 143-25 **Treleaven-Ohrt:** That Council acknowledge the SAMA Certificate of Compliance as received and presented by Administration.
- CARRIED
- Insurance Renewal 144-23 **Treleaven-Ohrt:** That the town's insurance policy including the office insurance and values be approved and that the policy be renewed with Harvard Western Insurance.
- CARRIED
- MMC Donation 145-25 **Ohrt-Treleaven:** That Council acknowledge the receipt of the Donation to Milestone Memorial Centre from the Estate of Wayne Renwick.
- CARRIED
- Other Discussion
- Admin brought forward a number of concerns presented at the office with regards the Heavy Truck Traffic particularly on that Portion of the service road from the Esso to Mary's place to Industrial Drive. A delegation of Council will meet with business owners to discuss potential routes to assist addressing this traffic.
- Council discussed the number of quads driving in and around Town limits. Council determined that this is a Traffic Safety act and therefore would be the responsibility of the RCMP. Admin to discuss with the RCMP.
- Corres-pondence
- The miscellaneous correspondence listed on the agenda was presented to council for their review and the same was filed for reference. A number of periodicals, newsletters, etc. were placed on the council table for council perusal
- Adjourn 146-25 **Wolfe-Treleaven:** That we do now adjourn.
- CARRIED

Mayor

Administrator

Meeting Commenced at 7:25 PM

Adjourned at 8:45 PM

NOTE: The next meeting is scheduled for Tuesday September 9th 2025 at 7:30 PM