

MINUTES TOWN OF MILESTONE

Regular Council Meeting
Tuesday January 16th 2024
Municipal Council Chambers – 105 Main St Milestone

Present	The Mayor, Jeff Brown, called the meeting to order with the following councilors present: Mike Gallais Shannon Garratt Rena Ohrt Mike Sjodin Jamey Wolfe Absent Greg Treleaven	
Minutes	1-24	<u>Ohrt-Wolfe:</u> That the minutes of the last regular council meeting held on the 12 th of December 2023 be approved as distributed and presented. CARRIED
Business Arising		Admin advised council Public Works reviews and wage updates as conducted by Admin Staff.
Unfinished Business		Discussed the Dudley Pre Audit Risk Assessment and Town of Milestone Council responsibilities as per the documents provided by Dudley & Company LLP, from this conversation and review the following was resolved: 2-24 <u>Sjodin-Ohrt:</u> that council acknowledge the council responsibility and risk assessment by signing the document as reviewed. CARRIED
List of Accounts	3-24	<u>Ohrt-Garratt:</u> That the accounts as listed on Schedule “A” from check #7527 to # 7554 and E Payments 92 – 96 in the amount of \$102,989.58 as annexed hereto and forming part of these minutes be approved for payment. CARRIED
Stat’t. Rec./Pay’ts.	4-24.	<u>Gallais-Sjodin:</u> That the interim statement showing cash receipts and disbursements for the month of December 2023 be accepted as presented. Tax Coll To Dec 31 – 93%: 2022 - 90%; 2021 - 94%; 2020 - 92%; ‘19 - 90%; 2018 – 88%; 2017 - 89%; 2016-88%:(Current Only) CARRIED
Council Indemnity	5-24	<u>Ohrt-Wolfe:</u> That the council indemnities for 2024 be set at: Mayor.....\$100.00/diem for Regular, Special, Committee and Convention Councilors.....\$80.00/diem for Regular, Special, Committee and Convention Furthermore be it resolved that mileage be set at \$0.57/km. CARRIED
Regular Meetings	6-24	<u>Gallais-Sjodin:</u> That the 2024 regular meetings of council be held on the second Tuesday of every month at 7:30PM in the municipal council chambers. CARRIED
Deputy Mayors	7-24	<u>Gallais-Garratt:</u> That the deputy mayors for 2024 be appointed as follows: January and February.....Councilor, Mike Sjodin March and April.....Councilor, Mike Gallais May and June.....Councilor, Greg Treleaven July and August.....Councilor, Rena Ohrt September and October.....Councilor, Jamey Wolfe November and December.....Councilor, Shannon Garratt further, that the deputy mayors during their respective terms of office, in addition to the mayor and administrator have signing authority for the town. CARRIED
List of Appointments	8-24	<u>Sjodin-Garratt:</u> That the 2024 list of appointments and custom work rates as attached hereto and forming part of these minutes be hereby approved. CARRIED
Insurance	9-24	<u>Wolfe-Garratt:</u> That the acknowledge that all 2023-24 Commercial Insurance policies and Administrator Bond are current and in affect as presented by the Administrator. CARRIED
Water Analysis	10-24	<u>Sjodin-Garratt:</u> That the weekly water chemical analysis as listed in the accounts and presented in Dropbox be hereby acknowledged as received noting all report no organisms detectable. CARRIED

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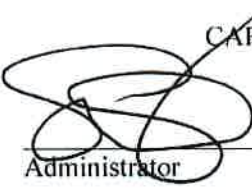
Bank Recs	11-24	<u>Garratt-Gallais:</u> That the council acknowledge presentation of the Bank recs for December 2023 as presented and circulated for review.	CARRIED
Payroll Journals	12-24	<u>Wolfe-Sjodin:</u> That council acknowledge receipt of the December payroll journals as presented and circulated for review.	CARRIED
SUMA Volunteer F.F. Ins.	13-24	<u>Gallais-Ohrt:</u> That the Volunteer Fire Fighters Insurance with SUMA for the period March 1, 2024 to February 28, 2025 and the premium be paid.	CARRIED
Milestone Coop	14-24	<u>Sjodin-Ohrt:</u> That the Town of Milestone Council acknowledge receipt of the email from the Milestone Co-op food store regarding the sidewalk in front of the store and that the matter be referred to the Public Works foreman.	CARRIED
FCL Plan	15-24	<u>Gallais-Garratt:</u> That the Town of Milestone Council acknowledge receipt of the Ground Disturbance Procedure from Federated Cooperative Limited as prepared by WSP for that portion of Town owned lands adjacent to the Milestone Co-op gas bar, as received and presented.	CARRIED
WCB Rates	16-24	<u>Ohrt-Wolfe:</u> That the Town acknowledge the 2024 Premium rates noting that the council coverage of \$40,382 per councillor.	CARRIED
Account Adjustments	17-24	<u>Wolfe-Ohrt:</u> That council approve the adjustments to the Tax roll and Utility roll as presented by the administrator.	CARRIED
		Council discussed the email as received by the Municipal office and the attachments as include the email, from this discussion the following was resolved:	
	18-24	<u>Ohrt-Sjodin:</u> that council acknowledge receipt of the anonymous email and due to the concerns with the contents of some of the attachments, and that the matter be referred to the RCMP and to the Town of Milestone Legal counsel to determine future actions to be taken by the municipalities.	CARRIED
Milestone RCMP	19-24	<u>Wolfe-Garratt:</u> That the Town council acknowledge receipt of eth 2023 Town of Milestone stats and Detachment stats as prepared by Milestone RCMP detachment and presented in DropBox.	CARRIED
PW List	20-24	<u>Garratt-Wolfe:</u> That the PW list for January 2024 as prepared by the Public Works Foreman be acknowledged as received noting that the one addition to the list: <ul style="list-style-type: none"> Milestone Coop Food Store sidewalk as discussed 	CARRIED
Inspection Sheets	21-24	<u>Ohrt-Sjodin:</u> That council acknowledge the 2023 equipment inspections reports and walk around sheets as prepared by the Town of Milestone Public Works staff and circulate for review.	CARRIES
Admin Vacation	22-24	<u>Sjodin-Wolfe:</u> That the council approve the following vacation dates for administration staff: Stephen Schury (approval for 2022 Vacation Dates – Split 50/50 with RM 99) January 19 & 20; Feb 21 – 24; Mar 17 & 31; April 21; May 18 & 19; June 23 & 30; July 17 – 21; August 8 -25; November 10 & 24, 2023, (34 days)	CARRIED
Other Discussion		Discussed the Milestone Masonic Hall and the future of the ownership of the hall. No formal proposals at this time, for discussion purposes only.	
Corres-pondence		The miscellaneous correspondence listed on the agenda was presented to council for their review and the same was filed for reference. A number of periodicals, newsletters, etc. were placed on the council table for council perusal.	

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Adjourn 19-23 **Ohrt-Garratt:** That we do now adjourn.



Mayor



Administrator

CARRIED

Meeting Commenced at 7:30 PM

Adjourned at 9:00 PM

NOTE: The next meeting is scheduled for Tuesday, February 13th 2024 at 7:30 PM