

MINUTES
TOWN OF MILESTONE
Regular Council Meeting
Wednesday Dec 11, 2024

Municipal Council Chambers – 105 Main St Milestone

Present Oaths of Office being formally executed by the new council, The Mayor, Jeff Brown, called the meeting to order with the following councilors present:

- Mike Gallais
- Shannon Garratt
- Rena Ohrt
- Mike Sjodin
- Jamey Wolfe
- Admin Staff, Stephen Schury

Absent Greg Treleaven

Minutes 200-24 **Sjodin-Wolfe:** That the minutes of the last regular council meeting held on the 12th day of November 2024 be approved as distributed and presented and that the mayor acknowledges by signing the relevant minutes in the register.

CARRIED

Business Arising Discussed briefly the upcoming Christmas Social to be held in Town jointly with the RM Council and Staff.

Discussed the Clay Capping quote for the service road east of Carrington Street as prepared by Prairie Trenching. From this discussion the following was resolved:

201-24 **Ohrt-Sjodin:** that council acknowledge the quote as received and prepared and that the Administrator forward that quote to Prairie Sky Coop for their consideration.

CARRIED

Unfinished Business Discussed the AGT Appeal as determined by the Sask Municipal Board as it pertains to the Assessment of their property in the Town of Milestone and other municipalities. Admin to update further once all information is received from Saskatchewan Assessment Management Agency.

Discussed the ICIP - Investing in Canada Infrastructure Program application as it pertains to the potential upgrades to the Water Treatment Plant. Admin advised council of the status of the grant as it relates to engineering and construction etc. From this discussion the following was resolved:

202-24 Wolfe-Garratt: That the Mayor and the Administrator be authorized to sign the Ultimate Recipient Agreement as it relates to the Grant.

CARRIED

List of Accounts 203-24 **Ohrt-Sjodin:** That the accounts as listed on Schedule “A” from check #7851 to #7879 and EFT payments 132 – 133 in the amount of \$86,871.80 as annexed hereto and forming part of these minutes be approved for payment.

CARRIED

Stat’t. Rec./Pay’t. 204-24 **Gallais-Ohrt:** That the statement showing all cash receipts and disbursements for the month of November 2024 and the following financial report be accepted as presented.

| Financial Report at Nov. 30/24` | 2024 | 2023 | 2022 | 2021 | 2020 |
|--|--------------------|--------------------|--------------------|--------------------|--------------------|
| Bank Balances at Nov 30 th | \$146,077 | (\$59,657) | (-3641) | \$296,732 | \$327,311 |
| Public Reserve | \$86,000 | \$86,000 | \$86,000 | \$86,000 | \$86,000 |
| Reserve Accounts | \$22,000 | \$22,000 | \$22,000 | \$22,000 | \$22,000 |
| Capital Expenses | \$106,989 | \$8,000 | \$82,071 | \$329,471 | \$52,000 |
| BANK LOANS | \$1,818,424 | \$1,897,032 | \$1,972,709 | \$2,045,367 | \$2,115,120 |
| Current Municipal Tax Coll. | 87% | 86% | 86% | 89% | 84% |

CARRIED

Water Analysis 205-24 **Wolfe-Ohrt:** That the weekly water analysis as list in the accounts to be approved for payment and be hereby acknowledged as received and presented, noting all report undetectable background colonies of coliforms present.

CARRIED

WSA Permit 206-24 **Gallais-Garratt:** That council acknowledge the Town of Milestone Permit to Operate a Waterworks draft permit number 00002367-08-00 as received and prepared and that the same be submitted to the Water Security Agency for approval.

CARRIED

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- Year End Accounts 207-24 **Ohrt-Sjodin:** That the mayor and administrator be authorized to pay all normal year end accounts as they become due.

CARRIED

Bank Recs 208-24 **Garratt-Ohrt:** That the Bank Recs for November be circulated for review and acknowledged as received and presented by Administration.

CARRIED

Payroll Journals 209-24 **Ohrt-Garratt:** That the Payroll Journals for November be circulated for review and acknowledged as received and presented by Administration.

CARRIED

Council Indemnity 210-24 **Ohrt-Garratt:** That the Council Indemnity sheets for 2024 for regular council meetings and for all additional meetings be acknowledged as received and approved for payment for the next pay period.

CARRIED

Auditor Engagement 211-24 **Sjodin-Treleaven:** That the Administrator sign the letter of Engagement appointing Dudley & Company for the purposes conducting the annual audit for the Town of Milestone.

CARRIED

Board of Revision 212-24 **Ohrt-Gallais:** That the Town of Milestone appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the Term of January 1, 2025, through to December 31, 2025: remuneration as set out in the Western Municipal Consulting Ltd fee schedule with the following to serve as members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmens, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiensen, John Krill, Christophen Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberley Speers, Nick Koroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh.

CARRIED

Board Secretary 213-24 **Ohrt-Gallais:** That pursuant to Subsection 221(1) of *The Municipalities Act*, the Town of Milestone appoints Nicole Hoskins with Western Municipal Consulting Ltd. As Secretary to the Board of Revision for the Term of January 1, 2025, through to December 31, 2025: remuneration as set out in the Western Municipal Consulting Ltd fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purpose of any hearing.

CARRIED

PBI Inspectors 214-24 **Gallais-Ohrt:** That the following have been appointed as Licensed Building Officials by the Council of the Town of Milestone under the Authority of Subsections 16(2) and 16(3) of the Construction Codes Act:
Professional Building Inspections Inc.
Bobby Baker, R Class 3 Virginia Shepley, Class 3
Joshua Nitz, R Class 3 Cristin Korchinski, R Class 2
David Kindred Class 1 John Dulle Class 1 Charles Fiss Class 1

CARRIED

Council reviewed three emails regarding the snow removal within Town of Milestone, one which included an official complaint form. From this discussion the following was resolved:

- 215-24 **Wolfe Gallais:** That the Administrator be authorized to contact Prairie Valley School Division Transportation dept to find a solution to address the concerns regarding bus parking on Town of Milestone residential streets.

CARRIED

216-24 **Wolfe Gallais:** That the council acknowledge the email complaint as received and presented by the Administrator and that they respond that the matter will be reviewed with Public Works Staff and that a subsequent review of the Town of Milestone Snow Removal Plan will be conducted.

CARRIED

Admin provided council with a brief summary of the Staff reviews conducted by the Administrator, the Public Works Foreman and subsequent discussion of these reviews. From this discussion the following was resolved:

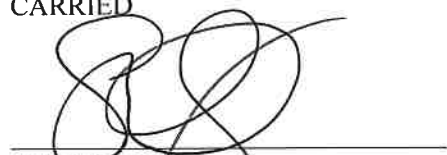
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- PW Staff 217-24 **Wolfe-Ohrt:** That the Town approve the following wage increases wage changes for 2025
Reviews Effective January 1, 2025:
- James Moore be given a \$1.00/hour increase;
 - Luke Letang be given a \$0.75 /hour increase.
 - Leah Ward be given an 5.5% increase from her 2024 wage
- CARRIED
-
- MRS 218-24 **Sjodin-Ohrt:** That the Town of Milestone confirm our Declaration of Eligibility for Municipal
Declaration Revenue Sharing Grant as per the information presented by the Administrator.
- CARRIED
- Council updated the Public Disclosure statements as circulated by the Administrator.
-
- EFT 219-24 **Gallais-Garratt:** That the Admin_staff be authorized to upgrade payments systems to include
Payments an Electronic Funds Transfer option to address the issues with Canada Post Delivery and account
payments
- CARRIED
-
- CTS 220-24 **Wolfe-Garratt:** That the Town of Milestone acknowledge the Combined Traffic Services
Update District Commander update dated November 2024.
- CARRIED
-
- P/W 221-24 **Ohrt-Gallais:** That council acknowledge receipt of the December Public Works list as prepared
List Public Works Foreman R. Stettner and received and presented noting that the no additions to the
list.
- CARRIED
- Discussed Ron’s request for vacation carryover as per the relative policies and Ron’s request to
carry over additional hours to be used in January and February.
-
- 222-24 **Wolfe-Treleaven:** That the Admin staff to update council on the reconciliation of all vacation
hours and carry over his vacation carryover if feasible.
- CARRIED
-
- Other 223-24 **Ohrt-Sjodin:** That in addition to the recognized Govt of Sask Statutory holidays, the Town of
Discussion Milestone Office will be closed on Dec 27, 2024.
- CARRIED
- Discussed the Christmas light competition as posted on Facebook. Winners to be announced
December 23, 2024
-
- Corres- 225-24 **Ohrt-Wolfe:** That we do now adjourn. CARRIED
pondence The miscellaneous correspondence listed on the agenda was presented to council for
their review and the same was filed for reference. A number of periodicals, newsletters,
etc. were placed on the council table for council perusal
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- Adjourn 225-24 **Ohrt-Wolfe:** That we do now adjourn. CARRIED



Mayor



Administrator

Meeting Commenced at 7:30PM

Adjourned at 9:45 PM

NOTE: The next regular council meeting is scheduled for Tuesday, January 14th 2025.