

MINUTES
TOWN OF MILESTONE
Regular Council Meeting
Tuesday Dec 12, 2023
Municipal Council Chambers – 105 Main St Milestone

45Present The Mayor, Jeff Brown, called the meeting to order with the following councilors present:

Mike Gallais
Shannon Garratt
Rena Ohrt
Mike Sjodin
Greg Treleaven
Jamey Wolfe

Absent None

Minutes 208-23 **Treleaven-Gallais:** That the minutes of the last regular council meeting held on the 14th day of November 2023 be approved as distributed and presented and that the mayor acknowledges by signing the relevant minutes in the register.

CARRIED

Business Discussed briefly the Staff reviews. Further discussion under “New Business”
Arising Discussed the Town Council Christmas social.

Unfinished Admin discussed Willow Bay development and new house construction. Will look at having the
Business Public Works Foreman to have some gravel placed in Willow Bay subdivision.

List of 209-23 **Wolfe-Ohrt:** That the accounts as listed on Schedule “A” from check #7501 to #7526 and
Accounts EFT payments 88 – 91 in the amount of \$82,084.53 as annexed hereto and forming part of these minutes be approved for payment.

CARRIED

Stat’t. 210-23 **Gallais-Garratt:** That the statement showing all cash receipts and disbursements
Rec./Pay’t. for the month of November 2023 and the following financial report be accepted as presented.

<u>Financial Report at Nov. 30/22</u>	2023	2022	2021	2020	2019	2018
Bank Balances at Nov 30 th	(\$59,657)	(-3641)	\$296,732	\$327,311	\$265,606	(97,226)
Grants Receivable (FCM Grant)	\$50,000					
Public Reserve	\$86,000	\$86,000	\$86,000	\$86,000	\$86,000	\$86,000
Reserve Accounts	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000
Capital Expenses	\$8,000	\$82,071	\$329,471	\$52,000	\$385,393	\$818,218
(doesn’t include leases)						
BANK LOANS	\$1,897,032	\$1,972,709	\$2,045,367	\$2,115,120	\$1,674,831	\$1,727,789
Current Municipal Tax Coll.	86%	86%	89%	84%	82%	82%

CARRIED

Water 211-23 **Sjodin-Ohrt:** That the weekly water analysis as list in the accounts to be approved for payment
Analysis and be hereby acknowledged as received and presented, noting all report undetectable background colonies of coliforms present.

CARRIED

Year End 212-23 **Sjodin-Treleaven:** That the mayor and administrator be authorized to pay all normal year
Accounts end accounts as they become due.

CARRIED

Bank 213-23 **Garratt-Sjodin:** That the Bank Recs for November be circulated for review and acknowledged
Recs as received and presented by Administration.

CARRIED

Payroll 214-23 **Sjodin-Treleaven:** That the Payroll Journals for November be circulated for review and
Journals acknowledged as received and presented by Administration.

CARRIED

Council 215-23 **Sjodin-Treleaven:** That the Council Indemnity sheets for 2023 for regular council meetings and
Indemnity for all additional meetings be acknowledged as received and approved for payment for the next pay period.

CARRIED

Auditor 216-23 **Sjodin-Treleaven:** That the Administrator sign the letter of Engagement appointing Dudley &
Engagement Company for the purposes conducting the annual audit for the Town of Milestone.

CARRIED

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PW Staff Reviews	217-23	<p><u>Wolfe-Ohrt:</u> That the Town approve the following PW wage increases wage changes for 2024 Effective January 1, 2024:</p> <ul style="list-style-type: none">• James Moore be given a \$1.50/hour increase;• Luke Letang be given a \$0.75 /hour increase. <p>CARRIED</p>
PW Foreman	218-23	<p><u>Wolfe-Treleaven:</u> That the Administrator be authorized to negotiate a new 3 year contract with the Public Works Foreman as per the terms and conditions of the Contract and based upon the recommendations and review of the Council.</p> <p>CARRIED</p>
MRS Declaration	219-23	<p><u>Wolfe-Gallais:</u> That the Town of Milestone confirm our Declaration of Eligibility for Municipal Revenue Sharing Grant as per the information presented by the Administrator.</p> <p>CARRIED</p> <p>Council updated the Public Disclosure statements as circulated by the Administrator.</p>
PILT Application	220-23	<p><u>Ohrt-Treleaven:</u> That Resolution 84-23 be amended to note that the Base tax for the Town of the Milestone be set at \$915 for Land and improvements noting that there is no change from the previous year.</p> <p>CARRIED</p>
Stall Rental	221-23	<p><u>Ohrt-Gallais:</u> That the Town increase the Stall rental 2024 as invoiced to the Milestone Rural Fire Board and the Soo Line Ambulance Association be increased to \$3,000 / year, noting that there has not been an increase since prior to 2001.</p> <p>CARRIED</p>
Elmsthorpe Fire Agreement	222-23	<p><u>Treleaven-Sjodin:</u> That the RM acknowledge receipt of the letter and attached Fire Service Agreement for mutual fire services and that the Fire Agreement be forwarded to the Rural Fire Board for consideration.</p> <p>CARRIED</p>
CTS Update	223-23	<p><u>Ohrt-Wolfe:</u> That the RM of Caledonia acknowledge receipt of the Combined Traffic Services District Commander update dated November 23, 2023.</p> <p>CARRIED</p>
Shaunavon Letter	224-23	<p><u>Ohrt-Wolfe:</u> That the council acknowledges the letter from the Mayor and Council of the Town of Shaunavon regarding the re-distribution of the RCMP in rural detachments and that the Town send a similar letter to the appropriate minsters supporting these concerns.</p> <p>CARRIED</p>
Cemetery Update	225-23	<p><u>Ohrt-Wolfe:</u> That the council acknowledge the verbal update of the Cemetery Committee as provided by the Administrator and THAT councilor Garratt be appointed to the Cemetery committee in the 2024 list of Appointments.</p> <p>CARRIED</p>
P/W List	226-23	<p><u>Ohrt-Gallais:</u> That council acknowledge receipt of the December Public Works list as prepared Public Works Foreman R. Stettner and received and presented noting that the only changes to the list be the inquiry of culvert markers.</p> <p>CARRIED</p> <p>Discussed the bank time agreements and vacation carryovers as per the relative policies.</p>
	227-23	<p><u>Wolfe-Treleaven:</u> That the Admin staff to update council on the reconciliation of all baked time and vacation carryovers for the next meeting.</p> <p>CARRIED</p> <p>Council reviewed a Cell Phone Policy draft as placed in Dropbox for review. No further action at this time.</p> <p>Discussed the Christmas light competition as posted on Facebook. Winners to be announced December 18, 2023</p>
Other Discussion		<p>Discussed Christmas Hours, as per previous years, hours will follow Govt of Saskatchewan Statutory holidays.</p>

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Discussed the Nelson Monument increases for the plaque pricing for the Milestone columbarium.
No further changes required.

Corres-
pondence

The miscellaneous correspondence listed on the agenda was presented to council for their review and the same was filed for reference. A number of periodicals, newsletters, etc. were placed on the council table for council perusal

Adjourn 228-23 **Ohrt-Wolfe:** That we do now adjourn. CARRIED


Mayor


Administrator

Meeting Commenced at 7:30PM

Adjourned at 9:45 PM

NOTE: The next regular council meeting is scheduled for Tuesday, January 16th 2024.