

R.M. of Caledonia No. 99 - Minutes
Regular Council Meeting
January 10th 2023
Municipal Council Chambers – 105 Main St Milestone

Present The Reeve, Mark Beck, called the meeting to order with the following councilors present:

- Division No. 1 Chris Williams
- Division No. 2 Aaron Davidson
- Division No. 4 Chad Nicholas
- Division No. 5 Ed Schiefner
- Division No. 6 Darcy Phillips

Absent Division No. 3 Shoat Brice

Minutes 1-23 **Phillips:** That the minutes of the last regular meeting held on the 6th day of December 2022 be approved as read.

CARRIED

Audience Jim Zacaruk & Joanne Engen, Zacaruk Consulting Inc., met with council to discuss the following:

- An update of 2021 repairs (Ames Bridge)
- An update of the 2022 bridge repairs and earthwork, completed
- Brief discussion of the ICIP application as it pertains to the future repairs to the McCrystal Concrete Arch Bridge.
- A comprehensive review of the Asset Management Plan for bridges in the RM and changes in priority due to past repairs and future repairs needed
- Discussed the need for a future meeting with D.& L. Treble & D Jones regarding the bridge at SE 34-11-20 W2 (Pedersen Bridge). Admin to arrange a meeting for late this week

Jim Zacaruk & Joanne Engen, left council chambers at the completion of this review.

Aaron Ward, RM of Caledonia No 99 Public Works Foreman, met with council to to discuss any concerns the council may have. The following was also discussed;

- James has been in assisting with snow removal
- Council requested that the operators ensure that they are lifting the blade at intersections to eliminate snow ridges across the road.
- Aaron inquired as to the possibility of changing the Casual operator position to a Full-time position
- Items from the List of Account including fuel pump for the Mack
- Repairs to the John Deere tractor, PTO Shaft
- Reviewing blades and filters inventory, will be placing orders as necessary
- Discussed Culvert at SW 26-11-20 W2, need to remove cattails at upstream and downstream locations.

Aaron left council chambers at the conclusion of this discussion

2-23 **Nicholas:** That the minutes of the Special meeting held on the 21st day of December 2022 be approved as presented.

CARRIED

Business Discussed the John Deere grader rental as included in the purchase agreement from last years
Arising purchase for the purpose of pulling up low roads. Admin will invite K Lakeman from Brandt to attend a meeting in the future to discuss availability.

Discussed the Staff reviews from December as conducted by the HR Committee. Council directed that the casual position will remain “as-is” and that the Administrator will advertise for this position February 1, 2023. And that wages for these positions will be set at that time. Council discussed the Foreman’s salary and based on this discussion the following was resolved:

3-23 **Nicholas:** That the Salary of the Public Works foreman be increased at a rate of 6.6% of the equivalent of \$5,012./ annum.

CARRIED

Admin advised council of discussion will the RM of Bratt’s Lake No 129 and stakeholders as it pertains to the twinning at the Junction of Highways 6 & 39. Admin will discuss with all parties to determine the appetite for this meeting.

Admin advised of the installation of flashers on the Tarpco road and the entrance to Highway 334. Admin will contact the Ministry of Highways to see if this satisfies the requirements of the Ministry of Highways and Canadian Pacific Railway.

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Admin advised council on the CIBC investment opportunity and subsequent conversation with Affinity CU and comparable investment opportunities. Credit Union representatives would be available for further discussion if requested,

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| List of Accounts | 4-23 | Williams: That the accounts as listed on Schedules “A” from cheque #5728 to 5738 and E-Payments 103 – 113 in the amount of \$334,349.60 as annexed hereto and forming part of these minutes be approved for payment. | CARRIED |
| Stat’t of Rec/Pay. | 5-23. | Phillips: That the statement showing all cash receipts and disbursements for the month of December 2022 be accepted as presented.
Tax Coll. To Dec 31/22 96%; 2021 – 96%; 2020 -94%, 19 – 93%; 2018 – 87%;17 – 90%; 2016 – 89%; 2015 – 93%) | CARRIED |
| Meeting Dates | 6-23 | Schiefner: That the regular meetings of council during 2023 be held on the 1 st Tuesday of each month commencing at 9:00 am in the Municipal Council Chambers in the municipal office at Milestone, SK. | CARRIED |
| List of Appointments | 7-23 | Davidson: That the list of appointments and custom work rates for 2023 as attached hereto and forming part of these minutes be hereby accepted as presented noting that the Administrator advertise for the vacant Coteau Range Manor representative. | CARRIED |
| Council Indemnity | 8-23 | Schiefner: That the 2023 council indemnity, council supervision, reeve supervision of office, committee remuneration and public works supervision be set at:
Council Indemnity and Supervision.....\$ 200.00/diem or day
Council Travel.....\$ 0.5548/km
Reeve Supervision of Office.....\$ 200.00/day | CARRIED |
| Deputy Reeve/ Signing Off. | 9-23 | Davidson: That Councilor Chris Williams be appointed deputy reeve for 2023 and that the signing officers of the municipality for 2023 be the administrator, Stephen Schury and the reeve Mark Beck or the deputy reeve, Chris Williams. | CARRIED |
| Bank Recs | 10-23 | Davidson: That we acknowledge the presentation of the Bank recs as presented by the administrator and reviewed by the Reeve. | CARRIED |
| Coteau Range Manor | | Discussed the Coteau range Manor as provided in the email from Linda Wilke, rep for the RM of Caledonia No 99, no minutes received to date. Indemnity is included in the approved List of Accounts. | CARRIED |
| | 11-23 | Schiefner: That council acknowledge receipt of the Dec 13, 2022 Minutes of the Coteau Range Manor and the Attached Financial for the period ending Nov 30 2022 as received in presented in DropBox. | CARRIED |
| | 12-23 | Schiefner: That council acknowledge receipt of the letter of resignation from Linda Wilkie as the representative to the Coteau Range Manor dated Dec 19, 2022. | CARRIED |
| SMHI Claims | 13-23 | Williams: That the RM accept the Saskatchewan Municipal Hail Insurance 2022 claims report as received and presented. | CARRIED |
| Parry Water | 14-23 | Phillips: That council acknowledge receipt of the Parry water reads Dec 2022 as prepared by Shoat Brice and presented by the administrator. | CARRIED |
| RCMP Stats | 15-23 | Phillips: That RM of Caledonia No 99acknowledgge receipt of the 2022 Crime Stats report from the Milestone RCMP detachment as received and presented. | CARRIED |
| WCB | 16-23 | Davidson: That the RM acknowledge the 2023 Premium rates noting that the council coverage | |

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| Rates | of \$38,442 per councillor. | CARRIED |
| Sask Highways | 17-23 Williams: That the RM of Caledonia No 99 acknowledge the receipt of the notification from Saskatchewan Ministry of Highways for project B22096 for that portion of Highway 6 south. | CARRIED |
| Sask Power | 18-23 Williams: That the RM of Caledonia No 99 acknowledge receipt of the letter from SaskPower regarding the road construction plans for the RM of Caledonia in 2023 noting that there are no plans for 2023 | CARRIED |
| SARM Procurement | 19-23 Nicholas: That the RM of Caledonia No 99 acknowledge the 2023 SARM Notice of Planned Procurement and the intention to participate in the program for 2023. | CARRIED |
| SARM Insurance | 20-23 Nicholas: That the RM of Caledonia No 99 acknowledge the 2023 Commercial Insurance policies held through SARM and the Administrator Bond as current and in effect as presented by the Administrator. | CARRIED |
| Other Discussion | Discussed the upcoming Sask Power Wind Competition which has identified the RM of Caledonia No 99, More information will be provided as it becomes available Discussed the vacant Public Works position, Admin to begin advertising this month. | |
| | Briefly discussed Text 2 Car info for Dec 2022. | |
| Correspondence | The miscellaneous correspondence listed on the agenda was presented to council for their review and the same was filed for reference. A number of periodicals, newsletters, etc. were placed on the council table for council perusal | |
| Adjourn | 21-23 Williams: That we do now adjourn. | CARRIED |



 Reeve

 Administrator

Meeting Commenced at 9:00 am

Adjourned at 12:30 pm

NOTE: The next meeting is schedule for Tuesday February 7, 2023 at 9:00 am

R.M. of Caledonia No. 99 – 2023 List of Appointments

Council Committees

Finance - Budget Control

Fiscal services, bylaws grants, legal, travel, insurance advertising, licenses, permits, budgets, rents, interests, tax enforcement, etc.

- Council as a Whole

Protective & Environmental

Threatened crop damage, seed grain, St. Lights, Nuisances, pests, protective inspections fire, etc.

- Council as a Whole

Transportation

Road construction, large road repairs, buildings, equipment repair, road signs, rates of pay for public works crew, etc.

- Council as a Whole

Environmental Health & Welfare

Waste disposal grounds, garbage collections, cemeteries, public health matters, welfare, burning, Untidy and Unsightly premises etc.

- Council as a Whole

Recreation & Cultural

- Council as a Whole

Human Resources

Salary and Staff reviews, Hiring, firing, suspensions and employee discipline, Salary Negotiations, and anything of a human resource nature.

Chairman - Reeve
- min 1 councilor

Joint Office Committee

Joint Office Salary and Staff reviews, Hiring, firing, suspensions and employee discipline, Salary Negotiations, and anything of a human resource nature as per Joint Office agreement.

RM Rep	Chris Williams
RM Rep	Chad Nicholas
Town Rep	Jeff Brown
Town Rep	Jamey Wolfe

Assessor/Tax Collector

Administrator - Stephen Schury

South Reg.

Library Trustee Carol Bucks

Milestone Branch

Library Board Carol Bucks

Building inspectors

Professional Building Inspections Ltd, White City

Weed Inspector

Ed Schiefner, Milestone, SK S0G 3L0

Pest Control Officer

Raymond Beck, Lang, SK S0G 2W0

E.M.O. Mutual Aid Area Board

Reeve, Mark Beck

Soo Line Ambulance District R.M. Rep.

Chris Williams

Coteau Range Manor

VACANT

R.M. of Caledonia No. 99 – 2023 List of Appointments

Dunnet Regional Park Representative	Shoat Brice	
Poundkeeper and Administrator of the Stray Animals Act	Aaron Davidson with pound located SE 35-10-20 W2	
Alternate Stray Animals Administrator	Administrator of the municipality	
Auditors	Grant Thornton 115 Second Street Weyburn, SK S4H OT7	
Fire Rangers	Councillor for each division	
Snow Plowing	Council as a whole (To authorize the movement of snowplowing equipment and custom snowplowing.)	
Milestone Recreation Board	Stephen Schury	
Pollutant Control Dep't of Environment	Councillor Chad Nicholas, Milestone, Sask.	
Moose Jaw Water Shed Stewardship Authority	Reeve, Mark Beck	
Bylaw Enforcement Weight Restriction	Chad Nicholas, Mark Beck and Aaron Davidson	
Custom Work Rates:	i) D6-Cat No rate (not to be used for custom work) ii) 2020 Cat #140 - \$50.00/hr for ratepayers and government rates for others. iii)2017 John Deere grader - same	
Labour Rates:	-Casual Labor - \$20.00/hour (or can be negotiated on approval of council) -Man, tractor & attachment - \$50.00 per hour -Tractor only - \$30.00 per hour -Attachments - \$ 10.00 per hour	
Board of Revision	Western Municipal Consulting Inc	Meota SK
Other Policies	Right of way purchases	- to be negotiated at time of purchase
	Fence Removal & Replacement	- \$500.00 per 1/2 mile on 100 ft. right of way and payment to be made only after the fence has been re-erected
	Custom Work for Drainage Ditches and Channels	- municipal equipment not to be used for constructing or cleaning drainage ditches/channels on private property

List of appointments annexed to and forming part of the minutes of the meeting of the Council of the R. M. of Caledonia No. 99 held this 10th day of January 2023.



Reeve

Administrator