

MINUTES TOWN OF MILESTONE

Regular Council Meeting

Tuesday Nov 8, 2022

Municipal Council Chambers – 105 Main St Milestone

Present		The Mayor, Jeff Brown, called the meeting to order with the following councilors present: Rena Ohrt Mike Sjodin Mike Gallais Greg Treleaven Kevin Siebert Jamey Wolfe Stephen Schury - CAO
Absent		None
Minutes	180-22	Gallais-Treleaven: That the minutes of the last regular council meeting held on the 11 th day of October 2022 be approved as presented. CARRIED
Business Arising		Admin discussed the upgrades to the Yogi Sewer Lift. A combination availability of the electrical materials and SaskPower construction crew scheduling has pushed the project back until March 2023. Additionally Councilor Wolfe will seek quotes for the Sewer Lift pump from some of his suppliers. Council reviewed the banked time policy as revised by Admin staff. Admin advised that all staff will review and sign the new agreement which will take effect January 2023. Discussed the status of the snow blower. PW staff has advised that the blower repairs will be completed within the next week. No update on cost of these repairs. Admin provided council of a brief update of the Cemetery committee presentation at the latest RM meeting. Felt the presentation went well and would receive consideration in the 2023 budget year. Discussed the meeting with the Aspen Grove group regarding development. Admin will coordinate a meeting with the Mayor before the December meeting. Admin Discussed the Staff reviews. There have been some scheduling conflicts due to staff vacations. All reviews will be scheduled and completed prior to the December meeting. Discussed the Asset Management report. Discussed with MPE. The report is nearing completion. Report will need to be input to the Towns PubWorks software after it is received.
Unfinished Business		Admin advised that there has been a excel spreadsheet available in DropBox to track all unfinished business. This is a work in progress and may be subject to change.
List of Accounts	181-22	Sjodin-Treleaven: That accounts as listed on Schedule “A” from check #7078 to #7104 and Electronic payments 34 – 38 in the amount of \$69,336.84 as annexed hereto and forming part of these minutes be approved for payment. CARRIED
Stat’t. Rec./Pay’t.	182-22	Ohrt-Treleaven: That the statement showing all cash receipts and disbursements for the month of October 2022 be accepted as presented. CARRIED
Water Analysis	183-22	Wolfe-Gallais: That the monthly water analysis as list in the accounts to be approved for payment be hereby acknowledged as received noting all report undetectable background colonies of coliforms present. CARRIED
Bank Recs	184-22	Ohrt-Gallais: That the Town council acknowledge receipt of the bank reconciliations as prepared and presented by Administration as received and presented and that the Mayor sign off on these forms. CARRIED
Concession Request	185-22	Sjodin-Wolfe: That the council of the Town of Milestone grant the request a zoning concession to relax the frontage setback on that single-family dwelling construction at 136 Solberg street based on consistencies with existing setbacks on the street. CARRIED

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- Sask Housing 186-22 **Gallais-Treleaven:** That council acknowledge receipt of the Saskatchewan Housing Corporation - 2021 Settlement Municipal Share – Housing Projects 5% Share of Operating Loss of \$421.26 and THAT the administrator be authorized to remit payment for that portion as owed.
CARRIED
- Admin advised council that the Bobcat lease is paid in full as of November. There is approximately one year of warranty remaining on the machine. No further action required.
- Letter of Concern 187-22 **Wolfe-Ohrt:** That the council acknowledge the letter from CJ Vermeulen offering comments and identifying areas of concerns of the Town of Milestone campground and THAT the Administrator forward the issues identified as safety concerns be forwarded to the Public Works staff to be addressed.
CARRIED
- List of Tax Arrears 188-22 **Ohrt-Sjodin:** That, as t the recommendation of the administrator, tax roll number 369 000 be forwarded to TAXervice for Tax enforcement purposes.
CARRIED
- List of Tax Arrears 189-22 **Wolfe-Ohrt:** That the revised list of Tax Arrears at Oct 31, 2022 as authenticated by the administrator be hereby acknowledged as presented and furthermore the 2021 Tax Enforcement List be advertised in accordance with the Tax Enforcement Act.
CARRIED
- Board of Revision 190-22 **Siebert-Wolfe:** THAT Western Municipal Consulting (WMC) be retained to serve as the Town of Milestone’s Board of Revision and that the following people be appointed to the Board:
• Stew Demmans
• Tim Lafreniere
• Mike Waschuk
• Gordon Parkinson
• David Thompson
• Stuart Hayward
• Wayne Adams
• Pam Malach
• Cameron Duncan
• Jeff Hutton
& Saumya Vaidyanathan as Secretary to the Boards.
CARRIED
- RCMP CTS 191-22 **Gallais-Treleaven:** that the Town of Milestone acknowledge receipt of the RCMP – CTS South East District quarterly Statistics report dated Oct 25, 2022 as received and presented.
CARRIED
- Discussed the verbal request(s) as received by the Administrator regarding the placement of snow fence along that portion of Park Ave. The matter will be reviewed with the Town of Milestone Public Works Staff and Mayor Brown will discuss the matter with the land owner regarding the fence versus snow ridging.
- P/W List 192-22 **Wolfe-Gallais:** That council acknowledge receipt of the November Public Works list as prepared Public Works Foreman R. Stettner and received and presented and that the Administrator inquire about the status of the snow fence on Park Ave.
CARRIED
- Admin advised council that Admin staff will be updating DropBox to include a Public Works folder which will be accessible to the Public Works staff and include PW monthly lists and instruction of council
- Christmas Social 193-22 **Gallais-Wolfe:** That Administration look into options for the town’s Christmas social be and the potential to coordinate with the RM and Furthermore be it resolved that as in the past, a Christmas gratuity (a Co-op gift card) be given to employees and members of the volunteer fire department.
CARRIED
- Admin Report 194-22 **Treleaven-Wolfe:** That the Admin report for the month of October 2022 be accepted as received and presented.
CARRIED

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Other Discussion Discussed the Milestone Memorial Centre annual Sportsman’s Supper and sponsorship request. Past sponsorships have been for a \$1000

Provided a brief update of the SportCourt. Leah will begin reconciling for grant purposes. Admin will be developing a list of questions for the sportcourt committee.

Adjourn 195-22 **Ohrt-Gallais:** That we do now adjourn.

CARRIED

Mayor

Administrator

Meeting Commenced at 7:30PM

Adjourned at 9:20 PM

NOTE: The next meeting is scheduled for Tuesday, December 13th 2022 at 7:30 PM