

MINUTES TOWN OF MILESTONE

Regular Council Meeting

Tuesday Oct 11, 2022

Municipal Council Chambers – 105 Main St Milestone

Present	The Mayor, Jeff Brown, called the meeting to order with the following present:	
	Council:	Mike Gallais Rena Ohrt Kevin Siebert Mike Sjodin Jamey Wolfe
	Other:	Stephen Schury, CAO Leah Ward, Assistant Administrator
Absent	Greg Treleven	
Minutes	167-22	<u>Gallais-Wolfe:</u> That the minutes of the last regular council meeting held on the 13 th day of September 2022 be approved as presented. CARRIED
Business Arising	<p>Discussed the Sewer lift upgrades. No further upgrades on pricing for pumps, Municipal Utilities is still working on pricing. Ron is looking for other alternatives. Admin has spoken with Sask Power expects a crew in town before the month's end. Head office indicated that upgrades would take a minimum of 6-8 weeks. The local contractor will look at installing a power backup connection switch for the generator during the switchover.</p> <p>Discussed the Landscaping plans completed by Heather Lowe and reviewed at the last meeting. Admin discussed concrete work with PW staff and engaged Hancock Construction for the concrete at the Water Treatment plant and the cemetery. The plans will vary a bit from the submitted plans to accommodate unforeseen items that affected the original plans. Leah has submitted requests for pricing from 6 different greenhouses and received one response to date. Diarized for the spring to follow up.</p> <p>Discussed the Cenotaph from the last meeting. Admin has contacted Barry Cole to have a look. He indicated he would stop sometime when passing by.</p> <p>Admin reviewed the current OT/Banked time agreement. Our current agreement is compliant with Sask Government Labour Standards but will modify to address issues as perceived by the council. Council requests that all OT be approved in a timely manner, i.e.) the week after it was banked and all OT is to be paid out in the month following.</p> <p>Admin updated the council on the website, which is currently under construction. It will be 8-10 weeks, and the council wants a website presentation before it goes live.</p> <p>Discussed Snowblower repairs. Councilor Gallais - Ross Machine is on shutdown but will be looking at next week (Calvin). No quote or estimate as of yet.</p> <p>SportCourt / Federal Grant new business – Admin has numbers and information to submit the claim.</p>	
Unfinished Business	<p>Discussed the Cemetery committee and the future RM meeting. Admin will meet with Bev Siebert and Judy Moorhead to prepare a presentation for the RM council.</p> <p>Council inquired about tracking unfinished business. Admin advised that we currently use a white board in the office. Council inquired about having a folder in Dropbox for unfinished business; Admin will develop something (excel spreadsheet) and place it in Dropbox</p> <p>Mayor inquired about a future meeting with B Churko. Admin will contact B Churko and set up a meeting for the future.</p>	
List of Accounts	168-22	<u>Wolfe-Gallais:</u> That the accounts listed on Schedule "A" from check #7041 – 7077 of \$194,093.77 as annexed hereto and forming part of these minutes, be approved for payment. CARRIED
Stmnt. Rec./Pymt.	169-22	<u>Ohrt-Gallais:</u> That the statement showing all cash receipts and disbursements for the month of September 2022 be accepted as presented. CARRIED
Water	170-22	<u>Ohrt-Wolfe:</u> That the monthly water data as prepared by public works staff and presented by

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Analysis		the administrator be acknowledged as received, noting there are no coliforms present and all readings are compliant with legislated requirements. CARRIED
ICIP Application	171-22	<u>Ohrt- Sjodin:</u> That the Town of Milestone Administration be authorized to make an application under the Investing in Canada Infrastructure Program for the Bio-Filtration upgrades to the Town of Milestone Water treatment plant. CARRIED
Dev Permit	172-22	<u>Sjodin-Wolfe:</u> That the application from the Milestone Childcare group to construct an addition and renovate the property located at 203 Main St Milestone be subject to the conditions, if any, of Professional Building Inspectors Inc. CARRIED
Dev Permit	173-22	<u>Ohrt-Siebert:</u> That the application from Matthew Lay and Alison Ford to construct a deck at 137 Main St Milestone be subject to the conditions of Professional Building Inspectors Inc. CARRIED
		Discussed the Inquiry from Matthew Lay regarding the abandoned property at 135 Main street regarding the future development and the possibility of selling the property “as is.” Admin to seek legal advice reading the implications of transferring the property and assistance on a sale agreement of the property.
PBI Inspectors	174-22	<u>Sjodin-Ohrt:</u> That Josh Nitz, Class 1 Licensed Building Official, Professional Building Inspections, Inc be appointed as Licensed Building Official by the Council of the Town of Milestone under the Authority of Subsections 16(2) and 16(3) of the Construction Codes Act. CARRIED
Pool Update	175-22	<u>Gallais-Wolfe:</u> That the Town acknowledges the presentation of the financial summary of the Milestone Swimming Pool board for the 2022 season as presented. CARRIED
Southeast Regional Library	176-22	<u>Ohrt-Sjodin:</u> That council acknowledges receipt of the package from Southeast Regional Library, which included Meeting minutes dated Oct 29, 2022, Oct 30, 2022, financial information for 2022 and budget projections for 2023 as placed in Dropbox for review. CARRIED
P/W List	177-22	<u>Gallais-Ohrt:</u> That council acknowledges receipt of the October Public Works list as prepared by Public Works Foreman R. Stettner as received and presented, noting there are no additions to the list. CARRIED
P/W Vacation	178-22	<u>Sjodin-Wolfe:</u> That council approve the following vacation request from James Moore for the following dates: Oct 24-28 inclusive CARRIED
Other Discussion		Discussed the performance reviews for 2022. Ron Stettner will complete reviews with staff and follow-up with Town Staff to be completed by Stephen and Leah and subsequently reviewed with the council after. Discussed the process of purchasing tools for Public Works use after a review of the List of Accounts. Are tools labelled? Are purchases discussed before purchase? Admin will look at developing a purchasing policy.
Corres-pondence		The miscellaneous correspondence listed on the agenda was presented to the council for their review and filed for reference. Several periodicals, newsletters, etc., were placed on the council table for council perusal
Adjourn	180-22	<u>Gallais-Ohrt:</u> That we do now adjourn. CARRIED

Mayor

Administrator

Meeting Commenced at 7:30 PM

Adjourned at 9:50 PM

NOTE: The next meeting is scheduled for Tuesday, November 8th 2022, at 7:30 PM