

MINUTES

TOWN OF MILESTONE

Regular Council Meeting

Tuesday August 9, 2022

Municipal Council Chambers – 105 Main St Milestone

Present		The Mayor, Jeff Brown called the meeting to order with the following Councillors present: Mike Gallais Rena Ohrt Kevin Siebert Greg Treleven
Absent		Mike Sjodin Jamey Wolfe
Interim Secretary	129-22	<u>Gallais-Ohrt:</u> That Leah Ward, in the absence of Stephen Schury, act as interim secretary. CARRIED
Minutes	130-22	<u>Gallais-Treleven:</u> That the minutes of the last regular council meeting held on the 12 th day of July 2022 and the minutes, be approved as distributed and presented. CARRIED Councillor Siebert raised concerns for the following items that he wanted to follow up on: <ul style="list-style-type: none">• the motion missing to accept and acknowledge the Grant Thorton recommendations. Will add to unfinished business and discuss further at the September council meeting.• regarding the cemetery to be taken to the RM for assistance and requested it be added to unfinished business.
Business Arising		Discussed the Sport Court, admin met with a representative of the Sport Court Committee. provided an update of some of the disbursements to date. Admin recommended that a delegation of council meet with representatives of the Sport Court Committee to discuss the location of the court as well as future plans for the development of the area so all agree. Mayor Brown, Councillor Gallais agreed to meet with Sport Court Committee. Admin provided council with information on the quote received from Municipal Utilities for the sewer assessment. Admin discussed PW Foreman talked with MU regarding quote and is to be getting a quote for just replacing the pump.
Unfinished Business		Discussed the change in Library Board members as per the updated list of appointments. From this discussion the following was resolved: 131-22 <u>Siebert-Ohrt:</u> acknowledge changes to the library board appointments as presented in the updated list of appointments. CARRIED Councillor Siebert brought forward a number of items of unfinished business that he wanted to follow up on. Items as discussed included: <ul style="list-style-type: none">• Asset Management Plan timeframe to completion.• Website/Logo, admin advised that we need to get the logo completed first as it is needed for the website color scheme, etc. Admin advised we need to get the files from the Milestone Ball Association in order to make any changes to finalize and move forward on the website development.• Additions to the Public Works List including:<ul style="list-style-type: none">• Maintenance in the cemetery, parks, pool, playgrounds not being completed correctly – not weed whipping, rototilling, etc. Cut around trees, obstacles, headstones, etc. Mayor Brown brought forward a number of items of unfinished business that he wanted to follow up on. Items as discussed included: <ul style="list-style-type: none">• Purchasing another weed whipper. Will price one out and get added to the budget if needed.• PW Foreman to provide weekly, bi-weekly, and monthly task lists and procedure documents. Will allow for staff to follow if foreman is unavailable. Added to the PW List
List of Accounts	132-22	<u>Treleven-Gallais:</u> That the accounts as listed on Schedule “A” from check #6981 - #7007 and Electronic Payments 21-24 in the amount of \$103,814.14 as annexed hereto and forming part of these minutes be approved for payment. CARRIED
Stat’t.	133-22	<u>Siebert-Ohrt:</u> That the statement showing all cash receipts and disbursements for the

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Rec./Pay't. month of July 2022 be accepted as presented.

CARRIED

Water Analysis 134-22 **Ohrt-Gallais:** That the weekly water chemical analysis as listed in the accounts be hereby acknowledged as received noting all report no organisms detectable as received and presented.

CARRIED

P/W List 135-22 **Siebert-Treleaven:** That council acknowledge receipt of the August Public Works list as prepared by Public Works Foreman R. Stettner noting the following additions to the list, as well as the additions from Councillor Siebert's and Mayor Brown's update.

- Additions to the Public Works List including:
 - Maintenance in the old part of the cemetery (A, B, C) including mowing, tree trimming, weed whipping, ditches, etc.
 - Trim grass around Hwy & all other signs before winter.
 - Remove the sidewalk in front of 327/331 Coteau St.

CARRIED

Council acknowledge receipt for the request from the public works foreman to review the Blower Attachment quote for the tractor. This has been tabled to next meeting allowing council time to review, get more information and have a conversation with PW works staff about the current attachment.

Council reviewed the request for a taller (10'-12') fence in the back corner of 327/331 Coteau St. to stop snow from blowing into yard.

Fence Request 136-22 **Treleaven-Gallais:** That the request for the taller fence be denied due to non-compliance with the Town of Milestone Zoning Bylaw.

CARRIED

Council reviewed the request for the removal of the crumbling sidewalk in the front of 327/331 Coteau St.

Sidewalk Request 137-22 **Treleaven-Gallais:** That the request for the removal of the sidewalk be approved. This will be completed by public works and added to the public works list.

CARRIED

Sport Court Geo. Tech 138-22 **Ohrt-Siebert:** That council acknowledge the Sport Court Geo. Tech. Report as prepared by Clifton on July 27, 2022 and accept as presented by Admin.

CARRIED

SE CTS Qtr. Stats 139-22 **Sibert-Ohrt:** That council acknowledge the SE CTS Quarterly Stats Report as presented by Admin.

CARRIED

Council reviewed the ACCESS Summer BBQ poster taking place on August 12, 2022.

PW Holidays 140-22 **Siebert-Gallais:** That council approve the following vacation request for the following dates:

Luke Letang - August 22 - August 25, 2022
Ron Stettner - August 8 - August 11, 2022

CARRIED

Councillor Ohrt discussed the meeting with a landscaper for the WTP, Sport Court, Cemetery, Playground, pool, and park areas with the priority being on the WTP, Sport Court and Cemetery. This will be a multi-year project, with additions such as adding a "Welcome to Milestone" sign, and Main Street. The plans from the landscaping will be presented at the next council meeting.

Councillor Siebert added it would be fitting to have a water feature in front of the WTP

Councillor Ohrt discussed the current pool complaint regarding labor standards violations and breaks between lessons. The Pool Board has now implemented that there be a 30-minute break between each set of lessons and that there be a

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141-22 **Wolfe-Siebert:** That council acknowledge response of the Town of Milestone Pool Board management waiver as received and presented.

Admin. provided council with the Council Procedures Bylaw and advised it should be reviewed before September Council meeting.

CARRIED

- War Memorial Repairs: Check for grants that might help with repair costs. Need list of repairs and quotes to be able to apply for grants.
- Employee Handbook that lays out all policy and procedures in one place. This would be easier than amending all employee contracts. Going forward contracts will refer to the employee handbook, allowing for easier changes to policy and procedures and employee contracts not bogged down by policies.
- Public Works Foreman:
 - To use vacation up instead of bank time;
 - Add a file to Dropbox for OT, vacations, OH&S, certifications, discussions, and all other documented issues.
 - Remove from Dropbox

CARRIED

Corres- pondence	The miscellaneous correspondence listed on the agenda was presented to council for their review and the same was filed for reference. A number of periodicals, newsletters, etc. were placed on the council table for council perusal
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CARRIED

Administrator

Adjourned at 9:30 PM

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