

MINUTES
TOWN OF MILESTONE
Regular Council Meeting
Tuesday January 11th 2022

Municipal Council Chambers – 105 Main St Milestone

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|----------------------|---|---|--|
| Present | The Mayor, Jeff Brown, called the meeting to order with the following councilors present: | | |
| | | Rena Ohrt Kevin Siebert Greg Treleaven Jamey Wolfe | |
| Absent | Mike Gallais, Mike Sjodin | | |
| Minutes | 1-22 | <u>Ohrt-Wolfe:</u> That the minutes of the last regular council meeting held on the 14 th of December 2021 be approved as distributed and presented. CARRIED | |
| Business Arising | Admin advised council on the current re-branding and website redesign. Reviewed some of the initial logo designs, no real winner emerged from initial designs. Want to get logo done before selecting a website design. Discussed the Neptune training, all training for all staff is complete. Reads can commence now. Admin feels that there are some nice changes to the software and hardware that should assist town staff in determining more accurate reads and identifying any potential issues. Also reading meters on a more frequent basis while maintaining quarterly billing. Discussed the ICIP application as discussed at the December meeting and as submitted. Application was submitted for the first intake for landfill but still working on pricing for the bio filtration upgrade. | | |
| Unfinished Business | Admin provided council with a brief update with staff after wage increase and discussions that followed. Discussed the Bobcat financing and the supplemental payment request from Wells Fargo regarding the taxable portion of the trade in. Admin will update once the matter is discussed with Wells Fargo and Bobcat of Regina. | | |
| Admin Report | discussed the Admin report as prepared by the administrator. From this discussion the following was resolved: 2-22 <u>Siebert-Treleaven:</u> That the Administrators report be accepted as received and presented. CARRIED | | |
| List of Accounts | 3-22 | <u>Wolfe-Ohrt:</u> That the accounts as listed on Schedule “A” from check #6728 to # 6760 in the amount of \$96,613.13 as annexed hereto and forming part of these minutes be approved for payment. CARRIED | |
| Stat’t. Rec./Pay’ts. | 4-22. | <u>Treleaven-Wolfe:</u> That the interim statement showing cash receipts and disbursements for the month of December 2021 be accepted as presented. CARRIED The following tax collection report was given at this time. Tax Coll To Dec 31 – 94%: 2020 - 92%: ‘19 - 90%; 2018 – 88%; 2017 - 89%: 2016-88%: 2015 – 90%: 2014 – 93%: (Current Only) | |
| Council Indemnity | 5-22 | <u>Treleaven-Wolfe:</u> That the council indemnities for 2022 be set at: Mayor.....\$100.00/diem for Regular, Special, Committee and Convention Councilors.....\$80.00/diem for Regular, Special, Committee and Convention Furthermore be it resolved that mileage be set at \$0.50/km. CARRIED | |
| Regular Meetings | 6-22 | <u>Wolfe-Ohrt:</u> That the 2022 regular meetings of council be held on the second Tuesday of every month at 7:30PM in the municipal council chambers. CARRIED | |
| Deputy Mayors | 7-22 | <u>Ohrt-Treleaven:</u> That the deputy mayors for 2022 be appointed as follows: January and February.....Councilor, Mike Gallais March and April.....Councilor, Mike Sjodin May and June.....Councilor, Greg Treleaven July and August.....Councilor, Rena Ohrt | |

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September and October.....Councilor, Jamey Wolfe
November and December.....Councilor, Kevin Siebert

further, that the deputy mayors during their respective terms of office, in addition to the mayor and administrator have signing authority for the town.

CARRIED

List of Appointments 8-22 **Siebert-Treleaven:** That the 2022 list of appointments and custom work rates as attached hereto and forming part of these minutes be hereby approved.

CARRIED

Insurance 9-22 **Ohrt-Wolfe:** That the acknowledge that all insurance policies are in place for 2022.

CARRIED

Water Analysis 10-22 **Siebert-Treleaven:** That the weekly water chemical analysis as listed in the accounts be hereby acknowledged as received noting all report no organisms detectable.

CARRIED

Landfill Monitoring 11-22 **Siebert-Treleaven:** That the Town of Milestone acknowledge the 2021 Groundwater Monitoring & Sampling daft report for the Town of Milestone Landfill dated Dec 23, 2021 as prepared by Pinter and Associates and presented by the administrator.

CARRIED

SUMA Volunteer F.F. Ins. 12-22 **Treleaven-Ohrt:** That the town renew the Volunteer Fire Fighters Insurance with SUMA for the period March 1, 2022 to February 28, 2023 and the premium be paid.

CARRIED

SAMA Authorization 13-22 **Treleaven-Siebert:** That the Town of Milestone authorize the administrator to sign the Subdivision Information and Preauthorization for the Saskatchewan Assessment Management Agency for the purpose of streamlining the subdivision approval process.

CARRIED

Discussed the correspondence from Dean Hunt and Brayden Zehner with regards to the snow removal and the recent storm, specifically along Park Ave. Council inquired as to the existence of “snow plan” Mayor Brown and admin will set up a meeting with PW staff to discuss the matter and report back to council at the next meeting.

14-22 **Siebert-Ohrt:** that council acknowledge receipt of the correspondence and pictures from Hunt and Zehner and theta the Administrator be authorized to respond after the meeting with Town of Milestone PW staff.

CARRIED

PW List 15-22 **Wolfe-Siebert:** That the verbal report of the PW list as resented by the Administrator on behalf of PW Foreman noting that there are no additions to the list. The following items were discussed:

- Sanding streets
- Scrape ice and snow from strees in warmer weather
- Replace failed probe module at WTP
- Burn pit at landfill burned
- Water break at end of Carrington and Scott
- Equipment training/practice for employees
- Equipment blower and backhoe maintenence
- Replace memeberanes at WTP (possibly 6)
- Snow removal (piles)

CARRIED

Bank Recs 16-22 **Ohrt-Treleaven:** That the council acknowledge presentation of the Bank recs for 2021 as reviewed by the Mayor.

CARRIED

Other Discussion Audit date is currently set for Feb 18, 2022.

Discussed Staff training asset up by Admin Staff. Reviewed the follow-up to ensure staff training is completed . Looking at other training opportunities.

Discussed the cleanup of the Property located at 622 Railway Ave, from this discussion the

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following was resolved:

- 17-22
- Ohrt-Siebert:** that the administrator prepare the property for sale by tender at the earliest convenience.

CARRIED

Mayor Brown brought forward information from the cemetery committee regarding the 2022 season, looking for guidance on the cemetery repairs and development for the next year. Admin will look into before preparing budget for this year.

Corres-
pondence

The miscellaneous correspondence listed on the agenda was presented to council for their review and the same was filed for reference. A number of periodicals, newsletters, etc. were placed on the council table for council perusal.

- Adjourn
- 18-22

Ohrt-Wolfe: That we do now adjourn.

CARRIED

Mayor

Administrator

Meeting Commenced at 7:30 PM

Adjourned at 9:15 PM

NOTE: The next meeting is scheduled for Tuesday, February 8th 2022 at 7:30 PM