

MINUTES
TOWN OF MILESTONE
Regular Council Meeting
Tuesday Dec 14, 2021

Municipal Council Chambers – 105 Main St Milestone

Present The Mayor, Jeff Brown, called the meeting to order with the following councilors present:

- Mike Gallais
- Rena Ohrt
- Mike Sjodin
- Kevin Siebert
- Greg Treleaven
- Jamey Wolfe

Absent None

Minutes 162-21 **Gallais-Siebert:** That the minutes of the last regular council meeting held on the 9th day of November 2021 be approved as distributed and presented and that the mayor acknowledges by signing the relevant minutes in the register. **CARRIED**

Business Arising Discussed the extension of the Milestone Landfill Permit to Operate as received from Dominique Turcotte at the Ministry of Environment

163-21 **Sjodin-Siebert:** that the Town of Milestone acknowledge the receipt of Permit No PO20-208 for the Town of Milestone Waste Disposal Grounds Permit to Operate expiring January 31, 2023 **CARRIED**

Admin provided a brief update to council on the rebranding and selection of a new website. Currently have a company working on options for the Town of Milestone Logo. We are still searching for a suitable website provider that can meet our needs for a website operated jointly with the Town of Milestone and the RM of Caledonia.

Initial training for new software and Hardware from Neptune has been completed, basically an orientation, more straining in January for all Admin and PW Staff.

Discussed the two quotes for the firehall. Admin will review with Town of Milestone PW Foreman and perhaps require some clarification of the quotes form each bidder before selecting the winning tender. From this discussion the Following was resolved:

164-21 **Ohrt-Siebert:** That the council acknowledge receipt of the two quotes for the replacement of lights at the Town of Milestone Firehall and Shop as received and presented. **CARRIED**

Admin provided council with an update on Grants that are pending, currently looking at the ICIP for the upgrades at the WTP for the Bio Filter. Admin staff are also looking at a ICIP grant for the closure of the Milestone Landfill. Admin advised council that staff has received funding for PW staff to attend a pool operators course next spring.

Training, James has completed Level I Water and Waste Water Cert in Moose Jaw last week

Admin Report 165-21 **Ohrt-Gallais:** That the Admin report for the month of November 2021 be accepted as received and presented. **CARRIED**

List of Accounts 166-21 **Siebert-Gallais:** That the accounts as listed on Schedule “A” from check #6688 to #6727 in the amount of \$176,575.53 as annexed hereto and forming part of these minutes be approved for payment. **CARRIED**

Stat’t. Rec./Pay’t. 167-21 **Siebert-Wolfe:** That the statement showing all cash receipts and disbursements for the month of November 2021 and the following financial report be accepted as presented.

Financial Report at Nov. 30/21	2021	2020	2019	2018	2017	2016
Bank Balances at Nov 30 th	\$296,732	\$327,311	\$265,606	(97,226)	(109,280)	(\$33,212)
Public Reserve	\$86,000	\$86,000	\$86,000	\$86,000	\$86,000	\$86,000
Reserve Accounts	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000
Capital Expenses (doesn't include leases)	\$82,071	\$329,471	\$52,000	\$385,393	\$818,218	\$1,058,184
BANK LOANS	\$2,045,367	\$2,115,120	\$1,674,831	\$1,727,789	\$1,599,077	\$70,000
Current Municipal Tax Coll.	89%	84%	82%	82%	82%	80%

CARRIED

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Water Analysis 168-21 **Sjodin-Ohrt:** That the weekly water analysis as list in the accounts to be approved for payment and be hereby acknowledged as received and presented, noting all report undetectable background colonies of coliforms present.

CARRIED

Year End Accounts 169-21 **Gallais-Wolfe:** That the mayor and administrator be authorized to pay all normal year end accounts as they become due.

CARRIED

Discussed the SUMA convention and registration, moved to April this year. Discuss at later meetings. Admin asked that council look at the Agenda to determine if there are any session that may be of interest.

Board of 170-21 **Siebert-Wolfe:** THAT Western Municipal Consulting (WMC) be retained to serve as the Revision Town of Milestone's Board of Revision and that the following people be appointed to the Board:

- Stew Demmans
- Tim Lafreniere
- Mike Waschuk
- Gordon Parkinson
- David Thompson
- Stuart Hayward
- Wayne Adams
- Pam Malach
- Cameron Duncan
- Jeff Hutton

& Saumya Vaidyanathan as Secretary to the Boards.

CARRIED

PW Staff Reviews 171-21 **Wolfe-Ohrt:** That the Town approve the following PW wage increases wage changes for 2022 Effective January 1, 2022:

- James Moore be given a \$0.60/hour and an additional \$1.00/hour on the condition of passing his level I Water and Waste Water course;
- Luke Letang be given a \$0.60 /hour raise and that his probationary period be lifted effective January 1, 2022 and that Luke be enrolled in Town of Milestone Pension plan, SUMA Benefits and that his cell phone be added to the Town of Milestone cellular plan.

CARRIED

Admin Staff Reviews 172-21 **Siebert-Ohrt:** That the Town approve the following wage increases wage changes for 2022 Effective January 1, 2022:

- Leah Ward be given a \$1.50/hour

CARRIED

MRS Declaration 173-21 **Ohrt-Gallais:** That the Town of Milestone confirm our Declaration of Eligibility for Municipal Revenue Sharing Grant as per the information presented by the Administrator.

CARRIED

Accts Payable Policy 174-21 **Ohrt-Siebert:** That the Town of Milestone adopt the Accounts Payable Policy as prepared and presented by the administrator and that the policy form part of the Town of Milestone Policy manual.

CARRIED

Council updated the Public Disclosure statements as circulated by the Administrator.

Pool Board 175-21 **Wolfe-Siebert:** That council acknowledge receipt of the December Pool Board Minutes dated December 6, 2021 as received and presented by the Administrator.

CARRIED

Council discussed the notice from Nelson Granite regarding the price changes to plaque pricing for 2022, from this discussion the following was resolved:

Cemetery Bylaw 176-21 **Siebert-Wolfe:** That the Administrator be authorized to make the changes to Schedule A of the Town of Milestone Cemetery Bylaw to reflect the changes in pricing for plaques from Nelson Granite.

CARRIED

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SAMA 177-21 **Siebert-Wolfe:** That council acknowledge receipt of the Saskatchewan Assessment Management Audit Report Agency 2021 Primary Audit report noting the municipalities compliance as received and presented by the Administrator.

CARRIED

Discussed the Letter from Pat Jackson, SUMA Div. 1 representative regarding the increases to the RCMP salary increases and how it will affect Municipalities and the increase to Municipal policing levies. Ms Jackson is requesting that all municipalities send letters to their respective Members of Parliament requesting federal assistance to cover the proposed 23% increase. From this the following was resolved:

178-21 **Siebert-Gallais:** That the Administrator be authorized to send a letter to Fraser Tolmie, Member of Parliament for Moose Jaw-Lake Centre-Lanigan constituency regarding the RCMP Levy increases.

CARRIED

P/W 179-21 **Siebert-Wolfe:** That council acknowledge receipt of the December Public Works list as prepared List Foreman R. Stettner and received and presented noting that the only change is that council encourage all training for all staff be encouraged and utilized at the Municipal Office.

CARRIED

Other Discussion Discussed the staff training, items from council for the Admin and staff to consider are tool audits, facility audits and equipment inspections etc. Admin will look at implementing in the new year.

Discussed the proposed New Firehall/Ambulance building being considered in the Town of Milestone. At this point there has not been a formal request for anything of the Town for this project although the Town will be involved at some level. This project is dependent on the receipt of grants to fund the project and it is uncertain at this point about possible revenue streams.

Discussed the Investing in Canada Infrastructure Program (ICIP) grant currently open for intake effective January 11, 2022. From his discussion the following was resolved:

ICIP 180-21 **Sjodin-Ohrt:** That the Town of Milestone Administration be authorized to make application Application under the Investing in Canada Infrastructure Program for the purpose of De-commissioning the Town of Milestone Landfill.

CARRIED

ICIP 181-21 **Ohrt-Wolfe:** That the Town approve the Investing In Canada Infrastructure Program (ICIP) Application application as prepared by BCL and the Administrator for improvements to the Water treatment Plant.

CARRIED

Corres-pondence The miscellaneous correspondence listed on the agenda was presented to council for their review and the same was filed for reference. A number of periodicals, newsletters, etc. were placed on the council table for council perusal

Adjourn 182-21 **Ohrt-Wolfe:** That we do now adjourn. CARRIED

Mayor

Administrator

Meeting Commenced at 7:30PM

Adjourned at 9:10 PM

NOTE: The next regular council meeting is scheduled for Tuesday, January 11th 2022.