

# MINUTES TOWN OF MILESTONE

## Regular Council Meeting

Tuesday Nov 9, 2021

Municipal Council Chambers – 105 Main St Milestone

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Present	The Mayor, Jeff Brown, called the meeting to order with the following councilors present:		
		Rena Ohrt Mike Sjodin Mike Gallais Greg Treleaven Kevin Siebert Jamey Wolfe	
Absent	None		
Minutes	147-21	<b><u>Treleaven-Wolfe:</u></b> That the minutes of the last regular council meeting held on the 12 <sup>th</sup> day of October 2021 be approved as presented.  CARRIED	
Business Arising		Discussed the cemetery mapping. Alt Heritage has experienced equipment failure and parts are back ordered. No definite time for repairs.  Discussed the AGT Appeal. As previously discussed, Admin has advised that AGT was successful in their appeal., However, SAMA has filed an appeal of the Board of Revision decision. From this discussion the following was resolved:	
	148-21	<b><u>Sjodin-Wolfe:</u></b> That the Town pf Milestone acknowledge receipt of the SAMA Notice of Appeal from Saskatchewan Municipal board dated Oct 12, 2021 as received and presented by the Administrator.  CARRIED  Admin provided council an update Current Landfill closure plan. Admin has requested an additional year extension for the permit as per the recommendation from Pinter and Associates. Also discussed the future of the Landfill, next steps and budgeting requirements. Admin will look into fees etc and other landfills vs transfer stations.	
Unfinished Business		Discussed “re-branding” for the Town as part of the current search for a new website design. currently looking for a platform that will accommodate a joint launch pad for the Town and the RM and felt that a facelift for the RM and Town was needed.  Discussed on going staff training, All staff currently enrolled in a number of online courses. Progress to date is minimal but have only been available for a short time.  Admin advised on the Gerwautz, discussions with Prairie Trenching and dates for the demolition. Admin will tender the property once it was been cleaned up.	
Admin Report	149-21	<b><u>Sjodin-Siebert:</u></b> That the Admin report for the month of October 2021 be accepted as received and presented.  CARRIED	
List of Accounts	150-21	<b><u>Sjodin- Gallais:</u></b> That accounts as listed on Schedule “A” from check #6654 to #6687 in the amount of \$97,093.58 as annexed hereto and forming part of these minutes be approved for payment.  CARRIED	
Stat’t. Rec./Pay’t.	151-21	<b><u>Gallais-Siebert:</u></b> That the statement showing all cash receipts and disbursements for the month of October 2021 be accepted as presented.  CARRIED	
Water Analysis	152-21	<b><u>Ohrt-Siebert:</u></b> That the monthly water analysis as list in the accounts to be approved for payment be hereby acknowledged as received noting all report undetectable background colonies of coliforms present.  CARRIED  Briefly discussed the ICIP grant that was recently announced, admin will see if last years application will be reactivated or if another application is required and will look at other potential projects.	
Bank Recs	153-21	<b><u>Siebert-Gallais:</u></b> That the Town council acknowledge receipt of the bank reconciliations as prepared and presented by Administration as received and presented and that the Mayor sign off on these forms.  CARRIED	

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Grant Thornton	154-21	<b><u>Ohrt-Wolfe:</u></b> That the administrator be Authorized to sign the Grant Thornton LLP Letter of engagement for the purpose of the 2021 municipal audit. CARRIED
Neptune Training	153-21	<b><u>Treleaven-Sjodin:</u></b> That the council acknowledge the online training for the Neptune Meters for the Town of Milestone Admin and Public Works staff and that the office be closed for that training. CARRIED
Min of Environment	154-21	<b><u>Sjodin-Treleaven:</u></b> That the letter from the Govt of Saskatchewan, Ministry of Environment dated Nov 1, 2021 acknowledging receipt of the Town of Milestone “Landfill ESA Review Response” be acknowledged as received and presented. CARRIED
Milestone Library	155-21	<b><u>Treleaven-Siebert:</u></b> That the council acknowledge the quote from Teegeer Plumbing and Heating to replace the furnace at the Milestone Library be acknowledged as received and presented. CARRIED
Sasktel Notice	156-21	<b><u>Treleaven-Sjodin:</u></b> That the council acknowledge the Notice of Construction from SaskTel dated Oct 25, 2021 be acknowledged as received and presented. CARRIED
List of Tax Arrears	157-21	<b><u>Treleaven-Siebert:</u></b> That the revised list of Tax Arrears at Oct 31, 2021 as authenticated by the administrator, as originally presented June 8, 2021, be hereby acknowledged as presented and furthermore the 2020 Tax Enforcement List be advertised in accordance with the Tax Enforcement Act. CARRIED
P/W List	158-21	<b><u>Wolfe-Gallais:</u></b> That council acknowledge receipt of the November Public Works list as prepared Public Works Foreman R. Stettner and received and presented and that the Administrator inquire about the status of the berm at the cemetery. CARRIED
P/W Vacation	159-21	<b><u>Wolfe-Gallais:</u></b> that the request for the following vacation dates be approved as submitted: R Stettner Nov 29 – Dec 2, 2021 Inclusive CARRIED
Christmas Social	160-21	<b><u>Gallais-Wolfe:</u></b> That the town’s Christmas social be scheduled for Dec 3/2021 @ Milestone Elks Hall with the RM of Caledonia No 99 and Furthermore be it resolved that as in the past, a Christmas gratuity (a Co-op gift card) be given to its council members, employees and members of the volunteer fire department. CARRIED
Other Discussion		Discussed the Municipal Leadership Development Program (MLDP) training opportunity for Strategic & Financial Planning for Municipalities as left in DropBox. MLDP offers a wide range of training opportunities for staff and council and will be posted in the correspondence section of the monthly agenda.  Discussed the lights in the Firehall, the lights are older and finding replacement bulbs is getting more challenging. Admin has requested quotes from the three local contractors and will bring forth at a future council meeting.  Discussed the 2021 Staff reviews. Admin will coordinate with the HR committee to schedule a date for reviews before the next council meeting. Also discussed further staff training and OH&S manuals to be brought up during reviews.
Adjourn	161-21	<b><u>Ohrt-Gallais:</u></b> That we do now adjourn. CARRIED

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Mayor

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Administrator

Meeting Commenced at 7:30PM

Adjourned at 9:30 PM

**NOTE: The next meeting is scheduled for Tuesday, December 14<sup>th</sup> 2021 at 7:30 PM**