

MINUTES TOWN OF MILESTONE

Regular Council Meeting

Tuesday Sept 8, 2020

Municipal Council Chambers – 105 Main St Milestone

Present	The Mayor, Jeff Brown, called the meeting to order with the following councilors present:		
		Mike Gallais Judy Moorhead Rena Ohrt Mike Sjodin	
Absent	Greg Treleaven		
Minutes	115-20	<u>Ohrt-Gallais:</u> That the minutes of the last regular council meeting held on the 11 th day of August 2020 be approved as distributed and presented. CARRIED	
Business Arising		<p>Discussed the Wigmore Insurance Situation as discussed at the last meeting. Admin advised council that he was contacted by D Cole for Harvard Western Insurance to discuss the Wigmores, as per their request. Admin explained the measures taken by the Town that the Town believes will address the sewer issues on that portion of Queen street. A letter stating the same was sent to Harvard Western. The Wigmores have contacted the office and thanked us for the help and indicated that they were able to get insurance.</p> <p>Admin advised council that he has had discussion with Marty Chesney of Restorex regarding the Asbestos investigations at the previously referenced locations. We were supposed to meet the afternoon of Tuesday Sept 8, 2020 but Chesney was unable to attend.</p> <p>Discussed the Tax Enforcement process regarding. Amin advised that we should expect to receive title on 622 Railway by the end of the month and 415 4th Street shortly after that.</p> <p>Admin advised council on Election dates, nomination forms, advertising of the call for nominations etc. Forms will be available for pickup at the Municipal office.</p> <p>Reviewed the Boring Permit Access agreement as provided and posted in DropBox.</p> <p>Discussed the Bobcat renewal program. Ryan from Bobcat Regina has advised Ron Stettner that Bob Cat of Regina will not be replacing the Bobcat for the Town of Milestone this year as per the usual agreement citing Covid reasons and that the balloon payment for next August 2021 will increase. Ryan has not contacted the office as of yet and information is limited. Council discussed looking at this as getting out of the lease agreement with Bobcat.</p>	
Unfinished Business		<p>Admin informed council that he has had several phone calls with Scott Marchinko from Delco Both parties feel that a meeting will be beneficial and that Scott informed us that he can be available to meet when convenient for the Town of Milestone. Admin will look to arrange a meeting after harvest.</p> <p>Council discussed the Columbarium as per the info provided by Admin. Council will meet at a committee level to discuss some of the following:</p> <ul style="list-style-type: none">o Size of Columbariumo coloro Position and landscapingo Pricing, plaques etc <p>MEEP application has been approved and the funds have been received in our account. From this discussion the following was resolved:</p> <p><i>Note Councilor Ohrt declared a pecuniary interest and left the room at 7:50</i></p>	
	116-20	<u>Sjodin-Gallais:</u> That the Administrator be authorized to deposit the money in a flex term at the Affinity Credit Union CARRIED <i>Councilor Ohrt re-entered chambers at 7:52</i>	
List of Accounts	117-20	<u>Moorhead-Gallais:</u> That accounts as listed on Schedule “A” from check #6155 to to #67179 in the amount of \$76,459.40 as annexed hereto and forming part of these minutes be approved for payment and where payment has already been made that payment be hereby ratified. CARRIED	

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Stat't. Rec./Pay't.	118-20	<u>Ohrt-Gallais:</u> That the statement showing all cash receipts and disbursements for the months of August 2020 be accepted as presented. CARRIED
Office Staff	119-20	<u>Sjodin-Ohrt:</u> That the council acknowledge the verbal resignation of Arlene Hanson effective immediately and THAT the administrator advertise for the Admin Assistant at the earliest date possible. CARRIED
Water Analysis	120-20	<u>Gallais-Moorhead:</u> That the weekly water analysis as list in the accounts to be approved for payment be hereby acknowledged as received noting all report undetectable background colonies of coliforms present and That Council acknowledge the receipt of Waterworks Compliance Inspection report 00002367-06-00 dated Aug 27, 2020 and Wastewater Works Compliance Inspection report 00003362-04-00 dated Aug 27, 2020 as received and presented. CARRIED
MJRWS Grant	121-20	<u>Ohrt-Sjodin:</u> That the administrator be authorized to make application for the Well Decommissioning grant as available through the Moose Jaw River Watershed Stewards Assoc for the inactive wells owned by the Town of Milestone at SE 4-12-19 W2. CARRIED
Municipal Utilities	122-20	<u>Sjodin-Ohrt:</u> That council acknowledge and approve the quote from Municipal Utilities dated August 12, 202 in the amount of \$5,840 for a Sewer Lift Assessment and Cleaning. CARRIED
Garage Permit	123-20	<u>Ohrt-Gallais:</u> That council approve the development and building permit for Nathan Lauten for a detached garage located at his property at 232 Queen Street subject to the conditions, if any, from Professional Building Inspections Ltd. CARRIED
Discussed the conversation with Youngstart about the possible purchase of some playground equipment for the playground by the pool. No definite plans yet as they are winding down the Youngstart program and looking for ideas for donations.		
Council discussed the letter as received from Carly Austin on behalf of Dwight and Verna Austin with concerns they have. From this discussion the following was resolved:		
Austin Letter	124-20	<u>Sjodin-Ohrt:</u> that council acknowledge receipt the letter of complaint from Dwight and Verna Austin with regards to safety concerns with and adjacent property stating the position of the Town with the matters addressed ad the plan course of action of the Town. CARRIED
Delfs	125-20	<u>Moorhead-Gallais:</u> That the administrator contact the Town building inspector to investigate the Concerns as expressed and that the administrator also send a letter to the Delfs requesting compliance with the items addressed as per the original application(s) for development and construction. CARRIED
Public Works	126-20	<u>Gallais-Sjodin:</u> That council acknowledge the PW list for September 2020 noting that there are no additions to the list. CARRIED
PW Vacation	127-20	<u>Ohrt-Gallais:</u> That the following vacation requests for public works staff be hereby approved for the following dates: Ron Stettner Sept 28- oct 1, 2020 Inclusive CARRIED
FCM Application	128-20	<u>Sjodin-Ohrt:</u> Be it resolved that Council of the Town Of Milestone directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for Town of Milestone Asset Management – Infrastructure Assessment. Be it therefore resolved that the Town of Milestone commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program: <ul style="list-style-type: none"> • Infrastructure Assessment • GIS implementation, and

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- GIS Training .

Be it further resolved that the commits \$6,000.00 from its budget toward the costs of this initiative.
CARRIED

Other Discussion Discussed the Town policy for All Town of Milestone employees and the process for vacation holiday requests. This discussion arose for recent Public Works vacations taken without a formal written request. From this discussion the following was resolved:

129-20 **Gallais-Ohrt:** That the administrator formally reprimands Paul Haack for not submitting the Proper vacation request as per the Annual Holiday and Request Leave policy as adopted January 2018.
CARRIED

Discussed the request from Tim Kerney regarding the costs of connecting 60 Carrington St to the Town of Milestone potable water system. Admin to inform that all service connections would be at their expense and that the Town of Milestone would need to approve the contactor.

Discussed the vacancy on the Sask Housing, Carrington Court board. The council is aware of the vacancy and identifies that this vacancy has existed for a number of years.

Discussed the new Christmas lights as discussed last year. Councilor Ohrt will look into pricing for new lights.

Discussed the new pool board, wrapping up for this year.

Corres-pondence The miscellaneous correspondence listed on the agenda was presented to council for their review and the same was filed for reference. A number of periodicals, newsletters, etc. were placed on the council table for council perusal

Adjourn 130-20 **Gallais-Moorhead:** That we do now adjourn. CARRIED

_____ Mayor	_____ Administrator
Meeting Commenced at 7:30PM	Adjourned at 9:30 PM

NOTE: The next meeting is schedule for Tuesday, October 13th 2020 at 7:30 PM